

VACANCY ANNOUNCEMENT

The Trashi Yangtse Dzongkhag Administration is pleased to announce the following vacancies:

Sl#	Post	Position Level	Slots	Place of Posting	Minimum Qualification	Appointment Type
1	PA for Dzongdag	S5 A	1	Dzongdag's Office, Dzongkhag Administration	Class XII with Min. 6 months course in Stenography, Computer Application, Office Management	Regular (appointment w.e.f January 1, 2020)
2	Admin. Assistant	S5 A	2	T/Yangtse Hospital and Khamdang BHU-I	Class XII	
3	Store Assistant	S5 A	1	Khamdang BHU-I	Class XII	

Interested and eligible Bhutanese citizens may apply to the HRO, Dzongkhag Administration, Trashi Yangtse, from 16th September, 2019 till 30th September, 2019 (before 5:00 PM) with necessary documents. For more information please call at **04-781102/781206** during office hours or visit our Dzongkhag Website at www.trashiyangtse.gov.bt

Documents Requirement:

1. Duly completed and signed Employment Application Form (**Form 4/1** of BCSR 2018)
2. Copy of Class X, XII and Degree certificate and mark sheets as applicable
3. Valid Security Clearance Certificate/Must have Applied Online
4. Valid Medical Fitness Certificate issued by Competent RGoB Doctor
5. Copy of Citizenship Identity Card
6. No Objection Certificate (NOC) from the agency concerned, if employed
7. And other relevant certificates

Note: Shortlisted candidates must produce original documents during the selection interview.

Date of Short-Listing: 2nd October, 2019

Tentative Date for Interview: 9th October, 2019