

Type of Service: **iii. Cultural Services**

Responsible Sector : **Dzongkhag Culture Office**

Sl. No.	Name of Service	Access – Where and When	Timeliness – Turnaround Time	Accuracy- Reliability, currency and validity of service provided	Citizens Requirement – Forms, documents, fees, etc. needed to avail the service	Operational Target
1.	Reconstruction and Renovation of Religious Structures	Dzongkhag Culture Office, Five days a week, during Office hours	5 days	Copy of approval letter/order is given to applicant.	-Application Form-A (Renovation & Reconstruction), -Recommendation from Gup, -Proper Estimates including Timber Estimates, -Brief Back ground history of existing structure -Photographs of existing structure -Brief Summary sheet -Copy of Thram	85%
2.	New Construction of Religious Structures	Dzongkhag Culture Office, Five days a week, during Office hours	5 days	Copy of approval letter/order is given to applicant.	-Application Form-B (New Construction) -Proper Drawing& Estimates including Timber Estimates -Brief Back ground & No Objection letter from Public -Copy of Thram	85%