

<b>List of the office bearers and members with ID and signature</b>
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On this day \_\_\_\_\_ (date, month and year), we as the members of the \_\_\_\_\_  
(name of the Farmers Group) hereby confirm the followings:

1. That we have voluntarily formed the group for the members' common economic needs
2. That we have voluntarily agreed for the registration of our group as a Farmers Group
3. That we as a group will not engage in any unlawful activities and practices.

We hereby affix our confirmation with our name, ID number and signature.

<b>Name of the Farmers Group</b> .....							
<b>Gewog</b> .....							
<b>Dzongkhag</b> .....							
No.	Name	Village	ID Card No.	Gender (M / F)	Qualification • NFE (Non-Formal) • ME (Monastic Education) • P (Primary education) • S (Secondary education) • >S (higher than secondary) • None	Designation	Signature
1							
2							
3							
4							
5							
6							
7							
8							

**Business Plan**

1. Name of the Farmers Group .....
2. Gewog.....
3. Dzongkhag.....
4. What are the objectives / Purposes of forming the Farmers Group?
5. What are the present activities carried out by the Farmers Group and what activities are planned for future?
6. Explain in a few sentences the operational pattern of the Farmers Group.
7. Explain in a few sentences the marketing plan that the group is undertaking at present including the future plans.
8. Explain in few sentences the benefits to the group as a whole and to the members.

Then define the following volume and profits

Volume of Production (last year):.....

Net Income (last year) Nu.....

Total highest payment to a member (last year) Nu.....

Total lowest payment to a member (last year) Nu.....

**Signed by the Office Bearer**

Name / Designation / Date

**Endorsed by the concerned Extension Officer**

Name / Designation / Date

## Constitution and By-laws

### 1. Name

The name of the Farmers Group is .....

### 2. Purpose

The purpose of the . .....

### 3. Share Capital

### 4. Membership

The following persons are founding members of the ..... Farmers Group:

Name	Address
....	....

### 5. General Assembly

### 6. Executive Committee

### 7. Resource Management

### 8. Commencement

**9. Dissolution**

**10. Amendments and modifications of the by law**

This agreement was made in ....  
(date)

**Signature Chairperson**  
(Name)

**Signature concerned Sector Staff**  
(Name and Designation)

**Form FRG No. I: Farmer Group Registration Application Form**

Name of Group: .....

Location.....

Gewog..... Dzongkhag.....

Nature of business: .....

Areas of operation: .....

Key products/services: .....

Summary of the business plan: .....

Date of group formation..... Number of members.....

Date of submission of application .....

**Signature Chairperson**  
Name / Date

**Signature concerned Sector Staff**  
Name / Designation / Date

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**Documents to be included: (Tick in the Box)**

2 copies of list of office bearers and Farmers Group members with their citizenship ID numbers and signatures

2 copies of Farmers Group's by-laws

2 copies of basic business plan

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**Endorsement at Gewog and Dzongkhag Administration**

**Signature (Gewog Cooperative Registrar)**

Official Seal / Name / Date

**Signature (Gup, Gewog Administration)**

Official Seal / Name / Date

**Dzongkhag Cooperative Registrar**

(Signature / Name / Date /Official Seal)

**Dzongdha**

(Signature / Name / Date /Official Seal)