



Royal Audit Authority

"A Clean Public Service - Nation's Pride"



Ref.No.

Date:

**APPLICATION
for
AUDIT CLEARANCE CERTIFICATE
(for promotion only)**

The Asstt.Auditor General
Royal Audit Authority
Samdrup Jongkhar

Sir,

The Promotion Committee of this office in view of the dedicated services rendered to the Nation by Dasho/Dr/Ms/Mr..... is satisfied that he/she is qualified for inclusion in the eligibility list of this organization for consideration of grant of normal/out of turn promotion due for January/July Particulars of the official as per the records of this office are shown below :

Employee ID No.:	Name	Last:	Cadre:
		First:	
Nationality :	Citizenship ID No. :		Grade:
Designation :	Non-Bhutanese ID/ Passport No. : (If non-Bhutanese)		Validity : DD/MM/YY/...../.....

In order to finalize the above-referred list for submission to the approving authority. I am herewith applying for an Audit Clearance Certificate (ACC) from the Royal Audit Authority (RAA) in his/her favour.

I,....., 2..... hereby certify that he/she has neither any outstanding advances nor adverse record of service as of..... in our records.

SEAL OF OFFICE

Signature
Head of the Organization:
Name:
Designation:

